



Medicines may be administered in school where it is deemed essential (i.e. where it would be detrimental to a child’s health or school attendance not to do so). Where clinically possible, medicines should be prescribed in dose frequencies which enable them to be taken outside of school hours. Where this is not possible, the Sir William Robertson may administer medication in accordance with the SWRA First Aid and Medicines Policy and only in the event that the parent/carer has completed, signed and returned this form, with the medication.

**Please fill out the form and save the file under your child’s name and year group e.g. John Smith 7B and send to [medical@swracademy.org](mailto:medical@swracademy.org)**

**NB: Medicines must be in the original packaging and handed in to the school reception.**

Name of child

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Date of birth

--

Base Group

--

Medical condition or illness

--

**Medicine**

Name/type of medicine  
*(as described on the container)*

--

Expiry date

--

Dosage and method

--

Period over which medication is required

--

Timing for administering medication

--

Special precautions/other instructions

--

Are there any side effects that the school/setting needs to know about?

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Procedures to take in an emergency

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The above information is, to the best of my knowledge, accurate at the time of writing and I give consent to school administering medicine in accordance with the school’s First Aid and Medicine Policy. I will inform the school immediately, in writing, if there is any change in dosage or frequency of the medication or if the medicine is stopped.

**Parent/Carer Details**

Name

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Relationship to child

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Signature

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Date

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