



## **SIR WILLIAM ROBERTSON ACADEMY SIXTH FORM**

### **CONTRACT FOR ENROLMENT & CODE OF CONDUCT**

Before joining the Sixth Form at Sir William Robertson Academy you should think carefully about why you have decided to continue your studies and what will be required of you to ensure you are successful. Studying in the Sixth Form will be academically challenging and rewarding.

Sir William Robertson Academy Sixth Form is an academic environment, with high expectations of attendance, commitment to learning and behaviour for all who attend. Students are expected to engage fully with all aspects of their learning including Enrichment lessons and activities, 1:1 meetings with base tutors, assemblies, and other contributions to Academy life in order to achieve academic and personal excellence.

Listed below are the requirements we expect you to fulfil if you are to gain maximum benefit from your studies. Please carefully consider the requirements for study at Sir William Robertson Academy Sixth Form and if this is the right environment for you. Please ensure you read the following expectations carefully and enrol only if you can comply with the terms of the contract.

#### **OUR EXPECTATIONS**

**By enrolling you are agreeing to the following conditions of study in Sir William Robertson Academy Sixth Form. I agree to...**

1. Follow the attendance and sanctions policies including the school's expectation of 100% attendance and punctuality. I understand that all absences must be authorised by a parent/guardian and that holidays during term time will not be authorised.
2. Attend the Academy every day and to be on site by 8:45am and stay on site until at least 3:10pm. I will attend all lessons, study periods, registrations, Enrichment, 1:1 meetings and assemblies. I understand and agree to sanctions being put in place should I not fulfil these requirements.
3. Actively and positively contribute to the Academy and community life through being an excellent role model to others.
4. Come to school ready for learning, which includes the correct homework, stationery, books and equipment as well as a positive attitude to the challenge of learning.
5. Complete all work assignments to the deadlines given and to the best of my ability, and to carry out individual research as needed to support my course.
6. Use study periods effectively for academic study and comply with the regulations for the individual study areas including refraining from eating in the computer space and treating all sixth form spaces with the respect that public, shared spaces deserve.
7. Comply with the Academy's dress code for Sixth Form students, which is outlined as 'professional business dress' with official guidance available.





8. Accept that sixth formers may use mobile phones in sixth form only areas at the discretion of the Head of Sixth Form. I understand and agree to sanctions being put in place including confiscation should I use my phone inappropriately or have sound out loud in any sixth form space.
9. Support and adhere to the Academy's code of conduct, respect and follow the instructions of staff and not bring the Academy's name or the high standards of the Sixth Form into disrepute.

I also understand that continuation from Year 12 to Year 13 will be monitored closely in line with my progress. We expect A Level students to achieve a grade D or above in their Year 12 exams to show that they are coping with the academic demands of the course. If this is not the case, a meeting may be held with parents/guardians, the student, Head of Department and Head of Sixth Form to ensure the student is on the right path to succeed. Similarly, students on BTEC programmes need to have met the requirements outlined by the Head of Department and the Head of Sixth Form, showing that they are performing at least in line with or above their minimum expected grades, meeting all deadlines they have been set and are fully participating in the course.

I agree to comply fully with all aspects of the Code of Conduct and acknowledge that these are essential to ensure success at the end of my study.

## WORKING AGREEMENT

### The Academy

#### Sir William Robertson Academy will:

- Keep our students safe and secure in a positive learning environment.
- Show respect to all students and provide a challenging and balanced curriculum to meet the individual needs of your child.
- Work closely with parents/carers, letting them know about their child's successes and raise any concerns we may have about attendance or punctuality; uniform or equipment; progress or behaviour.
- Set, mark and monitor homework and give students opportunities for extra study outside lesson times.
- Provide encouragement, information, advice, guidance, support and experience of higher education and the world of work.

Miss C Wilson (Head of Sixth Form):

Date: 12/09/22

### Parent/Carer

#### I will:

- Support my child attending the Academy every day, on time, in the correct sixth form dress code and properly equipped for learning.
- Keep the Academy informed of any concerns or problems which might affect my child's work, behaviour, attendance or punctuality.
- Ensure that family holidays are taken outside term time.
- Support the Academy's policies and guidelines for behaviour for learning.
- Support my child's learning and progression into higher education or employment by:
  - Showing an interest in their learning and discussing their aspirations and university choices with them
  - Attending parents' evenings and discussions about my child in order to work with the Academy to ensure their progress
  - Ensuring that my child attends support classes where necessary





# SIR WILLIAM ROBERTSON ACADEMY

T. 01400 272422  
F. 01400 273780  
E. [enquiries@swracademy.org](mailto:enquiries@swracademy.org)  
W. [swracademy.org](http://swracademy.org)

- Encourage my child to contribute positively to wider Academy and community life through being an excellent role model for other pupils.
- Agree to my child attending detentions and sanctions for breaches to the Academy's code of conduct when provided with sufficient notice.

## Sixth Form Student

### I will:

- Come to school ready for learning, which includes a positive attitude as well as being prepared for my lessons with my homework complete and correct equipment.
- Do my classwork, homework and independent study work as well as I can, recognising that my achievement and future success will depend on the effort I put in now.
- Show respect to teachers, listen to and act upon requests and instructions.
- Attend the Academy every day and be on site by 8.45am and stay until at least 3.10pm.
- Wear the correct sixth form dress code, which is summarised by the phrase 'professional business dress'. I will accept the Head of Sixth Form's judgment on what is appropriate and change/not wear items as directed.
- Accept that mobile phones are to be used in sixth form only areas at the discretion of the Head of Sixth Form and concede that my phone may be confiscated if used inappropriately.
- Support and adhere to the Academy's code of conduct, and not bring the Academy's name into disrepute.
- Actively and positively contribute to the Academy and community life through being an excellent role model.



Part of the Aspire Schools Trust  
A company limited by guarantee  
Registered in England & Wales  
Registration no. 08208522, an exempt charity

Headteacher  
Mr M A Guest BA MA MBA NPQH

Address  
Main Road, Welbourn  
Lincoln LN5 0PA

Find us on    
[@SWRAcademy](https://www.facebook.com/SWRAcademy)