



SIR WILLIAM ROBERTSON ACADEMY

RETURN TO SCHOOL – W/C 13TH JULY

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Wednesday 8th July 2020

Dear Parents/Guardians of Year 12 Students,

In advance of Year 12 students returning to school for face-to-face lessons next week I wanted to take the opportunity to share our safety measures as well as the practical elements of the return. The safety measures outlined in this letter have been designed to keep students, staff and families safe. It is essential that all parents/guardians and students read this document carefully and follow the instructions detailed. If there are any questions that arise from reading these instructions, please email enquiries@swracademy.org.

Year 12 students have been invited to return to school on a rotational basis from Monday 13th July so that they can have some face-to-face time with their teachers:

Monday 13th July – Geography and Psychology

Tuesday 14th July – Art, Computing, German, Health & Social Care, Physics and Sport

Wednesday 15th July – English Language, Maths and Full-Time Sport

Thursday 16th July – Business, Chemistry, Drama and History

Friday 17th July – Biology, English Literature, Further Maths and Media.

Students who study three subjects should aim to come in for all of their subject sessions. Full-Time Sport students should aim to come in for both of their sessions.

Our provision will run from 10.00am to 2.30pm. This will include a morning session running from 10.00am-12.00pm, half an hour for lunch from 12.00pm to 12.30pm, and an afternoon session running from 12.30pm-2.30pm.

Arrival at school: Students should arrive at the school bus-park between 9.45am and 10.00am, maintaining social distancing. Students must then proceed towards the gate and line up along the side of the fence at the marked positions (2m separation). A member of staff will direct students to a registration and hand-sanitisation area and then on into the building.

In the classroom: The classrooms have been prepared so that desks and chairs are at least 2 metres apart. Students must adhere to strict social distancing at all times and stay in their designated seat. Classrooms will be cleaned every lunch-time and every evening.

Moving around school: A strict one-way system will be in operation. This will be indicated by arrows on the walls and markings on the floor. All Year 12 lessons will be taking place on the top floor of the Robertson building.

Equipment: Students must bring their own equipment to school. This must include a pen, pencil, rubber, ruler, pencil sharpener and calculator. Equipment must not be shared with other students.

Other Resources: Students will have the opportunity to retrieve folders and resources left in school from before Covid-19 that will help them with their work over the summer. Students should speak directly to Miss Wilson about this on their behalf and should not enter any buildings unsupervised.



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Headteacher
Mr M A Guest BA MA MBA NPQH

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Food and drink: The school canteen and drinks fountains will be closed. All food and drink must be brought in from home. Students must not share food with each other.

Hand sanitisation: Hand sanitisation stations will be situated outside classrooms and in strategic locations around the school. Students will be required to sanitise their hands upon entry and exit from classrooms.

End of the school day: Students must be picked up from the bus-park at 2.30pm. A member of staff will supervise, ensuring social distancing is maintained until they are picked up.

Pastoral care: We understand that the return to school may be an anxious time for some students. Miss Wilson will be available on site every day for students to talk to should they need it.

Covid-19 Symptoms: If your child has symptoms associated with Covid-19 please do not send them to school. If your child develops symptoms during the school day, we will isolate them from other students and contact parents/carers for collection.

Importance of following instructions: Now, more than ever, we will be relying on our students to follow these simple instructions which have been designed to keep everybody safe. Likewise, the face-to-face time we have with our students before the Summer break is precious: we cannot afford to have any time wasted by disruptive behaviour. If students do not follow our safety instructions, or if they persistently disrupt learning, we will request parents/carers pick them up from school.

Please understand that our first priority is for us to ensure that we do our best to ensure the safety of all concerned. As time progresses, more is understood about Covid-19 and the guidance we receive from the government is regularly updated. Our procedures and provision, therefore, are subject to change at short notice. Thank you for taking the time to read this letter carefully. If you have any further questions on this matter, please do not hesitate to get in touch.

Yours faithfully,

Miss C. Wilson
Head of Sixth Form



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