

**SIR WILLIAM ROBERTSON ACADEMY**  
**(A company limited by guarantee)**

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**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 AUGUST 2017**

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**SIR WILLIAM ROBERTSON ACADEMY**  
(A company limited by guarantee)

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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE ACADEMY, ITS MEMBERS / GOVERNORS AND  
ADVISERS**  
**FOR THE YEAR ENDED 31 AUGUST 2017**

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<b>Members</b>	Venerable Canon B H Lucas CB Mrs K M S Hamilton Mrs M Moran Mr S Shaw Mr B Tear
<b>Governors</b>	Mr S D Anderson (appointed 13 September 2017) Mr M Davison, Staff Governor (appointed 1 September 2016) Mr M A Guest, Head Teacher Mrs K M S Hamilton, Parent Governor and Chair of Teaching & Learning Committee Mr M J Hollingworth, Staff Governor (appointed 1 September 2016) Mr T S Kelway Venerable Canon B H Lucas CB, Chair of Governors Mrs M Moran, Parent Governor and Vice Chair of Governors Mrs S M Paddock Mr M Phillips, Staff Governor (appointed 1 September 2016) Mr R J W Sampson Mr S Shaw, Chair of Finance & Audit Committee Mr B Tear
<b>Company Registration Number</b>	08208522
<b>Company Name</b>	Sir William Robertson Academy
<b>Principal and Registered Office</b>	Sir William Robertson Academy Main Road Welbourn Lincoln Lincs LN5 0PA
<b>Company Secretary</b>	Mrs S G Maggs
<b>Senior Leadership Team</b>	Mr M A Guest, Head Teacher Mr A G Brogan, Deputy Head Teacher Mr S J Grant, Deputy Head Teacher Mr D T Bensley, Assistant Head Teacher Mrs S A Davies, Assistant Head Teacher Mr S J Mann, Assistant Head Teacher Mrs S G Maggs, Chief Financial Officer
<b>Independent Auditors</b>	Streets Audit LLP Chartered Accountants & Statutory Auditor Tower House Lucy Tower Street Lincoln Lincs LN1 1XW

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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE ACADEMY, ITS GOVERNORS AND ADVISERS  
FOR THE YEAR ENDED 31 AUGUST 2017**

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**Advisers (continued)**

<b>Bankers</b>	Lloyds Bank plc 202 High Street Lincoln Lincs LN5 7AP
<b>Solicitors</b>	Langleys Solicitors LLP Olympic House Doddington Road Lincoln Lincs LN6 3SE
<b>Internal Auditor</b>	Mr G Hornsby SBM Consultancy 15 Oak Crescent Ashby de la Zouch Leics LE65 1FX

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**GOVERNORS' REPORT**  
**FOR THE YEAR ENDED 31 AUGUST 2017**

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The governors present their annual report together with the financial statements and auditor's report of the charitable company for the period 1 September 2016 to 31 August 2017. The annual report serves the purposes of both a trustees' report under charity law and a directors' report under company law.

The academy operates a school for pupils aged 11 to 18 serving a wide catchment area including feeder primary schools in North & South Kesteven, Grantham & Newark. It has a pupil capacity of 838 and had a roll of 785 in the school census of October 2016.

### **Structure, Governance and Management**

#### **Constitution**

The academy is a company limited by guarantee and an exempt charity. The charitable company's memorandum and articles of association are the primary governing documents of the academy.

The governors act as the trustees of Sir William Robertson Academy and are also the directors of the charitable company for the purposes of company law. The charitable company is known as Sir William Robertson Academy.

Details of the governors who served during the year are included in the Reference and Administrative Details on page 1.

#### **Members' Liability**

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

#### **Governors' Indemnities**

Subject to the provisions of the Companies Act 2006, every trustee or other officer or auditor of the academy trust shall be indemnified out of the assets of the academy trust against any liability incurred by him in that capacity in defending any proceedings, whether civil or criminal, in which judgment is given in favour or in which he is acquitted or in connection with any application in which relief is granted to him by the court from liability for negligence, default, breach of duty or breach of trust in relation to the affairs of the academy trust.

#### **Method of Recruitment and Appointment or Election of Governors**

The Articles of Association require the members of the charitable company to appoint at least three governors to be responsible for the statutory and constitutional affairs of the charitable company and the management of the academy.

The Articles of Association require that the Members of the academy shall comprise:

- a) the signatories to the Memorandum;
- b) one person appointed by the Secretary of State, in the event that the Secretary of State appoints a person for this purpose;
- c) the Chairman of the Governors.

The governing body may appoint additional governors. Governors may be removed by the person or persons who appointed them.

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**GOVERNORS' REPORT (continued)**  
**FOR THE YEAR ENDED 31 AUGUST 2017**

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Other governors may be elected and co-opted under the Articles of Association as follows:

- The Head Teacher (Accounting Officer);
- A minimum of 2, but no more than 6, Parent Governors;
- Up to 7 governors appointed by the members (including staff governors);
- Staff governors appointed by the members, provided that the maximum number of staff governors does not exceed one third of the total number of governors;
- Any governors appointed by the Secretary of State for Education;
- Up to 1 Local Authority governor;
- Up to 3 Co-opted governors

The term of office for any governor is 4 years. The Head Teacher's term of office runs parallel with his term of appointment. Subject to remaining eligible to be a particular type of governor, any governor may be reappointed or re-elected.

No additional members were appointed by the academy during the year. No additional members were made by the Secretary of State in the year.

**Policies and Procedures Adopted for the Induction and Training of Governors**

The training and induction provided for new governors will depend on their experience. Where necessary an induction will provide training on charity and educational, legal and financial matters. All new governors are given a tour of the academy and the chance to meet with staff and students. All governors are provided with copies of policies, procedures, minutes, budgets, plans and other documents that they will need to understand their role as trustees and directors of the academy.

All governors are enrolled as members of the National Governors' Association, have access to a range of training programmes and are given access to the 'The Key for School Governors'.

**Arrangements for Setting Pay and Remuneration of Key Management Personnel**

Sir William Robertson Academy follows its own Pay Policy, which has been agreed with staff trade unions and externally verified by its legal advisors. This policy is reviewed in line with STRB and NJC recommendations and endorsed annually by the governors, particularly with regard to the setting of key management personnel pay.

Following conclusion of the annual performance management meetings and associated cycle (to 31 October) – which involves governors, School Improvement Partner, Senior Leadership Team & Heads of Department – pay recommendations (within the recommended pay policy bands as prescribed in the Pay Policy) are sent to the Governing Body Pay Committee, together with evidence of targets met. The Pay Committee make decisions regarding the pay of the Deputy and Assistant Headteacher(s), School Business Manager, classroom teachers and support staff following consideration of the recommendations of performance reviewers and the advice of the Head Teacher. The Pay Committee make a decision regarding the pay of the Head Teacher following consideration of the recommendations of the governors responsible for the Head Teacher's performance review, who are supported by an external School Improvement Partner.

The academy governors do not receive any remuneration, save for those governors who are members of staff - who only receive remuneration in respect of services they provide under their contracts of employment and not in respect of their role as governors. Details of their remuneration are outlined in the Governors' Remuneration and Expenses section of the Financial Statements.

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**GOVERNORS' REPORT (continued)**  
**FOR THE YEAR ENDED 31 AUGUST 2017**

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**Organisational Structure**

The academy has established a management structure to enable its efficient running. The structure consists of two levels: the governors and the Senior Leadership Team.

The governing body has considered its role thoughtfully and decided that the role of the governors is to approve the strategic direction and objectives of the academy and monitor its progress towards these objectives.

The governing body has established a secure financial management structure which includes: a scheme of delegation; details of specific financial roles and responsibilities; an internal control framework; segregation of duties and terms of reference for the governing body's committees.

Governors are responsible for setting general policy; adopting an annual budget plan; monitoring the academy's use/expenditure of funding/income; approving the statutory accounts; and making major decisions about the direction of the academy – including capital expenditure and senior staff appointments.

The Head Teacher is the academy's Accounting Officer, who has responsibility for the trust's overall management and staffing. The Head Teacher is personally responsible to Parliament, and to the accounting officer of the ESFA, for the resources under their control, and is responsible for assuring the governors that there is compliance with the Academies Financial Handbook, the academy's Funding Agreement and all relevant aspects of company and charitable law. The Head Teacher also has responsibilities for keeping proper financial records and accounts, and for the management of opportunities and risks.

The delivery of the academy's detailed accounting processes is delegated to the School Business Manager (Chief Financial Officer), whose key responsibilities include: preparation of the annual accounts; preparation and monitoring of the budget; technical financial advice; and liaison with the academy's internal and external auditors.

**Related Party and other Connected Charities and Organisations**

The academy is part of the Minster Teaching School Alliance. This is a voluntary agreement with no structural ties and no element of sponsorship or control. The focus of the work of the alliance is currently: peer-to-peer learning; identifying/nurturing leadership potential; mutual support; and working with strategic partners to train new entrants to the teaching profession.

The academy is also part of the Redhill Academy Teaching Alliance – a cross-phase collaboration which focuses on offering innovative ITT (Initial Teacher Training); high quality CPD (Continuing Professional Development) for all staff; and tailored school-to-school support through a team of SLE's (Specialist Leaders in Education).

The academy works closely with 29 feeder primary schools. The school also works in partnership with Nottingham Trent University and Bishop Grosseteste University for teacher training. In the academic year ending August 2017, the academy worked with EMDirect for teacher training (Science GTP) and the Lead Practitioners for English and Science, together with the SENCO, supported teaching in a number of local primary schools.

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**GOVERNORS' REPORT (continued)**  
**FOR THE YEAR ENDED 31 AUGUST 2017**

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### **Objectives and Activities**

The purpose of the academy is to provide a broad and balanced education for 11 to 18 year olds and to enable each and every child to achieve their full potential.

### **Objects and Aims**

The academy's principle object is:

- (a) to advance for the public benefit education in the United Kingdom, in particular but without prejudice to the generality of the foregoing by establishing, maintaining, carrying on, managing and developing a school offering a broad and balanced curriculum; and
- (b) to promote for the benefit of the inhabitants of Welbourn and the surrounding area the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, affinity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and the object of improving the condition of life of the said inhabitants.

The aim of the school is to provide a quality education in a caring and disciplined community through:

- maintaining the school's reputation for solid examination results;
- allowing pupils of all abilities to attain their full potential and develop their own special qualities;
- offering a wide range of extracurricular activities and sports;
- maintaining the high standards and expectations of the school;
- developing a positive attitude towards equal opportunities for all, regardless of sex, religion or personal difficulties;
- expecting pupils to value all members of the school's community and its environment; and
- allowing pupils to acquire attitudes and skills which enable them to give purposes to their lives and to make a contribution to the wider community.

### **Objectives**

The main objectives of the academy during the year ended 31 August 2017 are summarised below:

- to ensure that every pupil enjoys the same high quality education in terms of resourcing, tuition and care;
- to raise the standard of educational achievement of all pupils;
- to improve the effectiveness of the academy by keeping the curriculum and organisational structure under continual review;
- to provide value for money for the funds expended;
- to ensure that the academy is suitably staffed;
- to comply with all appropriate statutory and curriculum requirements;
- to maintain close links with industry and commerce; and
- to conduct the academy's business in accordance with the highest standards of integrity, probity and openness.

### **Strategies and Activities**

Sir William Robertson Academy is driven by the aim to ASPIRE and this ethos underpins the work of all staff and pupils as we strive to become outstanding. The curriculum is designed to meet the needs of every child and we offer a broad choice of academic and vocational options. These combine to enable us to offer a 'curriculum for every future.' The academy's values are:

- children are at the centre of this school – it is why we are all here;
- it is a privilege to do the jobs we do;
- everything follows from effective and inspirational teaching and learning;
- children and staff have a responsibility to continue learning and developing;
- no child is allowed to fail;
- we are one community and support each other to improve; and
- positive relationships lie at the heart of excellent teaching.

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**GOVERNORS' REPORT (continued)**  
**FOR THE YEAR ENDED 31 AUGUST 2017**

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The strategies and activities of the academy are outlined in the School Improvement Plan. This is reviewed annually by the governors and Senior Leadership Team to measure and monitor the impact of prescribed activities and intervention on outcomes for the academy's students.

**Public Benefit**

The governors confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the academy's objectives and aims and in planning future activities for the year. Given the activities of the academy and the student population that it services, the governors consider that the company's aims are demonstrably to the public benefit.

**Strategic Report**

**Achievements and Performance**

The academy continues to grow and has 842 students on roll. Having opened a Sixth Form in September 2012, the number of post-16 learners stands at 98. Student numbers are increasing (at ages 11-16 and at 16-18) and the school exceeded its Planned Admission Number (with the agreement of the local authority) for its Year 7 cohort which started in September 2017.

The academy has received approval from the Regional Schools Commissioner to form and lead its own Multi Academy Trust. The first school to join will be Bassingham Primary School, with an expected academy conversion date of 1 February 2018.

Based on Department for Education school performance data, there is no other secondary school within a 75 mile radius which is statistically similar and performing better than Sir William Robertson Academy based on 2015 and 2016 validated GCSE examination results. Comparative DFE data is not yet available for 2017 GCSE examination results.

Listed below are the achievements of the academy as measured against the aims and objectives that have been set.

**Achievement**

The academy was inspected by OFSTED in June 2015. The Overall Effectiveness of the academy was judged to be 'Good.' All areas of the academy's provision (Achievement, Quality of Teaching, Sixth Form, Leadership and Management, Behaviour and Safety) were judged to be 'Good.'

In judging Sir William Robertson Academy to be a 'Good' school, the report states, 'The headteacher provides strong leadership and clear direction to staff, parents and students. He receives strong support from skilled senior leaders and an effective governing body.'

The academy is due to be re-inspected – based on OFSTED's three-year cycle for 'Good' schools - in June 2018.

**Attainment and Progress**

The academy performed well once again in the Summer 2017 GCSE examination results. Against the Government's new key Headline Performance Measures, the following provisional outcomes were achieved:

- A Progress 8 score of -0.21 (placing Sir William Robertson Academy within the average range of schools nationally).
- An Attainment 8 score of 42.8.

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**GOVERNORS' REPORT (continued)  
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In addition:

- GCSEs in both English & Mathematics at Grade 4 and above were achieved by 56% of students.
- 50% of students were entered for the English Baccalaureate and this was achieved by 24% of students at Grade 4 and above.
- 68% achieved GCSE English at Grade 4 and above.
- 42% achieved GCSE English at Grade 5 and above.
- 68% achieved GCSE Mathematics at Grade 4 and above.
- 31% achieved GCSE Mathematics at Grade 5 and above.

In terms of post-16 provisional results from our Sixth Form, the average A Level grade per entry was a C- and the vocational average grade per entry was a Distinction Star (the highest grade possible, with a Progress Score of +1.17).

### **Progress**

Sir William Robertson Academy has been judged 'one of the top 100 non-selective state-funded schools in England' - Nick Gibb MP – Minister of State for Schools (February 2016).

Improvements have been made to the buildings and grounds which include refurbishment of a number of classrooms and an outsourcing of our Grounds Maintenance contract. During 2016 and again in 2017, the academy was notified that it had been awarded additional capital funding through the ESFA's Condition Improvement Fund for window and roof replacement totalling in excess of £600,000. Contractors commenced their work on site during October 2016 and all CIF projects were concluded by July 2017.

### **Going Concern**

After making appropriate enquiries, the governing body has a reasonable expectation that the academy has adequate resources to continue in operational existence for the foreseeable future. For this reason it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Statement of Accounting Policies and in the Reserves Policy and Principal Risks and Uncertainties Sections below.

### **Financial Review**

Most of the academy's income is obtained from the ESFA in the form of recurrent grants, the use of which is restricted to particular purposes. The grants received from the ESFA during the year ended 31 August 2017 and the associated expenditure are shown as restricted funds (non fixed assets) in the statement of financial activities.

During the year ended 31 August 2017, total expenditure of £5,498,779 was more than recurrent grant funding from the DfE together with other incoming resources. The excess of expenditure over income for the year was £1,055,098. £475,020 of this relates to the expenditure of CIF grant funding received in the prior year.

The academy held fund balances at 31 August 2017 of £8,404,901 comprising £503,998 of restricted funds, a pension reserve deficit of £1,344,000, restricted fixed asset funds of £9,228,119 and unrestricted funds of £16,784.

The academy's non-teaching staff are entitled to membership of the Local Government Pension Scheme. The Trust's share of the Scheme's assets is currently assessed to be less than its liabilities in the Scheme, and consequently, in common with other academies, the academy balance sheet shows a net liability of £1,344,000.

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**GOVERNORS' REPORT (continued)**  
**FOR THE YEAR ENDED 31 AUGUST 2017**

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**Reserves Policy**

The governors have given careful consideration to the level of reserves held by the academy. The academy seeks to maintain its commitment to delivering high quality education at the best value for money, within the funding available from the ESFA and other sources.

The budget for the financial year under review was discussed and approved by a meeting of the full governing body on 29 June 2016 and forecast an in-year deficit in the region of £528,626 resulting from the second year of a two year local demographic dip (evidenced from demographic data provided by Lincolnshire County Council). The demographic dip affected funding for KS3 students, where the school lost two Year 11 cohorts of 150+ and admitted 94 students in September 2014 and 110 students in September 2015 (against a PAN of 150). Whilst the school achieved PAN in September 2016, accepted a number of mid-year admissions during AY2016-17 and has agreed with the local authority to admit over PAN (at 200) for September 2017, the school will not benefit from the additional funding for these students until September 2018, on account of the lagged funding methodology. The school has, therefore, purposefully accumulated a high level of reserves (approx £520,000) to ensure that the curriculum and its associated staffing remain both suitable (broad and balanced) and affordable to meet the needs of our students now and in the future.

As part of the monthly monitoring of in-year financial performance, the Senior Leadership Team and governing body will continue to review the forecast impact on reserves as part of medium term financial planning. Whilst we recognise the need for prudence and the need to provide a suitable level of reserves for unforeseen circumstances, we acknowledge that the revenue funding provided to the trust is to provide for the students and school development priorities in the academy at that time. The reserves situation is kept under constant review as part of monthly cashflow analysis and the current level of reserves is considered sufficient for the academy's requirements.

**Investments Policy**

The academy operates an investment policy that seeks to maximise returns, minimise risk and maintain flexibility and access to funds. The academy holds GAG income funds in a current account to provide for day to day operation. Cash flow projections are undertaken by the Chief Financial Officer on a monthly basis, who has delegated authority to invest surpluses into a higher interest account at Lloyds Bank.

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**GOVERNORS' REPORT (continued)  
FOR THE YEAR ENDED 31 AUGUST 2017**

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**Principal Risks and Uncertainties**

The governors continue to monitor the risks and uncertainties within the academy and have prepared / maintained the risk register which was presented to the full board of governors on 4 November 2016.

The most significant risks identified at the current time are:

- a) the continued pressure to maintain teaching standards and pupil achievement within the constraints of the current funding formula;
- b) the need to recruit and retain staff with appropriate skills to deliver high quality education, management and development of the academy in line with the School Development Plan;
- c) the financial risks associated with fluctuations in pupil numbers, accommodating a temporary demographic dip in pupil numbers in the local area, while recognising a potential vulnerability with increased parental choice;
- d) the financial cost of long term staff absence; and
- e) the development of the academy trust in line with changes in Central and Local Government policies.

The academy uses a comprehensive progress tracking system for pupils from their point of entry, to ensure that a range of steps are taken for each and every pupil to achieve their full potential - appropriate intervention is provided for pupils when needed. This is underpinned by a robust performance management system, with clear teaching and support staff standards, linked to pupil and whole school outcomes. The academy uses a range of methods to recruit high quality staff and places a huge emphasis on Continuing Professional Development to ensure that the knowledge and skills of existing staff remain current and innovative, building internal capacity to drive whole school improvement priorities and underpin succession planning / develop future leaders.

As outlined above, the academy has purposefully accumulated a high level of reserves to counter the temporary demographic dip in pupil numbers, in anticipation of gains from in-year admissions from lagged funding and a return to former intake levels (of at least the PAN). Pupil numbers are continually monitored and a 5 year plan is drawn up and reviewed on a monthly basis to ensure the situation is considered fully by the Senior Leadership Team and governors. Whilst the academy has benchmarked and consistently reviewed every single element of its expenditure, making savings wherever possible, it has refused to do this at the expense of compromising the quality of provision. The academy awaits further particulars regarding implementation of the National Funding Formula, as if the proposed increase in per pupil funding comes to fruition, this will enable the academy to set a balanced budget for five years and beyond. It will also enable the academy to place further investment in curriculum, staffing and building priorities.

The academy is outward-facing in terms of its practice and outlook and seeks opportunities in the changes arising from Central and Local Government policies – it currently has two significant growth projects under consideration.

The governors have implemented a number of systems to assess the other risks that the academy faces, especially in the operational areas (eg. in relation to teaching, health and safety, safeguarding, bullying and school trips) and in relation to the control of finance. They have introduced systems, including operational procedures (eg. vetting of new staff and visitors, supervision on school grounds) and internal financial controls (see below) in order to minimise risk. The governors have also ensured they have adequate insurance cover during the period, by engaging with the ESFA's Risk Protection Arrangements and taking out additional insurance cover for educational visits and vehicles. The academy also operates a robust staff attendance management policy, underpinned by a Staff Healthcare scheme to reduce the affects (on provision and finances) of long term staff absence.

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**GOVERNORS' REPORT (continued)**  
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The risk register itself is monitored by the governors to ensure that risks are treated or tolerated depending on the urgency and potential impact of the risk. This risk register is updated on an annual basis. With specific regard to financial risks, the academy is exposed to risks associated with bank balances (cashflow), cash and trade creditors, with limited trade (and other) debtors. The academy has an effective system of internal financial controls to ensure risk is minimal in these areas - this is explained in more detail in the Internal Control Framework. Sufficient cash is held in reserve to enable the academy to support any financial issues that it may experience. The academy has robust financial procedures which are implemented appropriately at all times. These ensure that purchases of goods and services are appropriately authorised before costs are incurred; that all payments are approved by at least two members of the Senior Leadership Team before funds are remitted.

Monthly financial reports are produced to enable any issues to be identified at an early stage. Despite the pension scheme being in deficit, it is not considered to impact on the academy. The academy has recently reduced its employer pension contribution rate, upon the advice of the scheme's actuary, but continues to make a lump sum annual contribution, to help reduce this deficit. This situation will continue to be monitored.

**Plans for Future Periods**

The academy will continue to use its reserves to drive its current provision from 'good' in all areas to 'outstanding'. The academy will continue to work to raise both the aspirations and outcomes of all its students at whatever age, closing gaps between the performances of different groups, where this is needed, and ensuring they are able to proceed successfully to the next stage of their education. The academy will continue to grow its sixth form provision and to review its staffing structure to ensure that its staffing skills base is aligned to the needs of the pupils.

The academy is keen to develop as a cross-phase Multi-Academy Trust, building school improvement based on the fundamentals of clear, confident and principled strategic and operational leadership, excellent behaviour and engaging teaching and learning. Our growth plans are to develop as a MAT of three schools in year one, to become a MAT of five schools by the end of year two, with a further three schools joining in year three to create a MAT of eight schools. It is envisaged that each year one of the two schools which will join will be a Sponsor Academy to ensure that sufficient leadership and management capacity can be deployed to support their journey to become 'Good' or better schools. This is because the governors and school leaders believe that firm foundations need to be laid to embed sustainable long-term improvement, rather than a short-term 'quick fix' which cannot be sustained into the medium or long term.

Beyond year three, the academy would consider Sponsor Academy proposals or Free School developments in areas of need within the wider East Midlands region.

During AY2016-17, the academy was successful in a further Condition Improvement Fund bid. Consequently, within the last 12 months, the academy has undertaken three major building refurbishment projects to improve the physical learning environment for the children and improve thermo-efficiency. These included:

- replacement windows for the Robertson, Aveling & Fane buildings (including PE Changing Rooms & Main Hall); and
- replacement of all flat roofing areas on the Robertson & Aveling buildings.

In addition to this, the academy installed a new audio / visual projector in the Main Hall and upgraded the web-filtering and anti-virus software, in light of recent malware attacks. The academy has also received planning application consent to replace the vehicle and pedestrian access gates at the main entrance and to erect new fencing along the A607 perimeter boundary (subject to approval of a Tree Protection Scheme) during AY2017-18 - which will enhance safeguarding within school.

**Funds Held as Custodian Trustee on Behalf of Others**

There are no assets and arrangements for safe custody and segregation, where the academy or its governors are acting as custodian trustees.

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**GOVERNORS' REPORT (continued)**  
**FOR THE YEAR ENDED 31 AUGUST 2017**

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**Auditor**

Insofar as the governors are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the governors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

This governors' report, incorporating a strategic report, was approved by order of the governing body, as the company directors, on 6 December 2017 and signed on the board's behalf by:

**Venerable Canon B H Lucas**  
**Chair of Governors**

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**SIR WILLIAM ROBERTSON ACADEMY**  
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**GOVERNANCE STATEMENT**

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**SCOPE OF RESPONSIBILITY**

As governors, we acknowledge we have overall responsibility for ensuring that Sir William Robertson Academy has an effective and appropriate system of control, financial and otherwise. However such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The governing body has delegated the day-to-day responsibility to the Head Teacher, as Accounting Officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Sir William Robertson Academy and the Secretary of State for Education. They are also responsible for reporting to the governing body any material weaknesses or breakdowns in internal control.

**GOVERNANCE**

The information on governance included here supplements that described in the Governors' report and in the Statement of governors' responsibilities. The governing body has formally met 5 times during the year. Attendance during the year at meetings of the governing body was as follows:

Governor	Meetings attended	Out of a possible
Mr M Davison, Staff Governor	4	5
Mr M A Guest, Head Teacher	5	5
Mrs K M S Hamilton, Parent Governor and Chair of Teaching & Learning Committee	5	5
Mr M J Hollingworth, Staff Governor	4	5
Mr T S Kelway	0	0
Venerable Canon B H Lucas CB, Chair of Governors	5	5
Mrs M Moran, Parent Governor and Vice Chair of Governors	4	5
Mrs S M Paddock	3	5
Mr M Phillips, Staff Governor	3	5
Mr R J W Sampson	4	5
Mr S Shaw, Chair of Finance & Audit Committee	5	5
Mr B Tear	4	5

The biggest challenge facing the governors has been a careful balancing act of taking considered steps to avoid complete erosion of existing levels of reserves (during a local demographic dip and national funding reductions), whilst ensuring that sufficient funds are available to meet whole school development priorities, provide a broad and balanced curriculum and provide bespoke support to meet the current needs of the students.

The governors have formed a Multi-Academy Trust Working Party to develop an effective governance model for the Trust and to consider future growth plans.

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**GOVERNANCE STATEMENT (continued)**

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**Governance Reviews:**

The governing body has undertaken an up to date skills audit and continues to use a working party within the board to focus on self-evaluation and review on at least an annual basis.

During the year (November 2016), the governors commissioned a further independent review of governance undertaken by two National Leaders of Governance. This has been extremely effective as a mechanism for evaluating and extending the governing body's skills in strategy and challenge. Recommendations / actions from the review included:

- Governors continue to focus on developing their collective strategic capacity and ability to challenge Senior Leaders, in preparation for collaboration within any future model of working. During AY2016-17 the governors appointed Mrs S M Paddock to undertake a collective skills audit and establish a bespoke training plan for governors as individuals and as a collective. Four new potential governors have also been invited to complete skills audits, with a view to joining the governing body in the future.
- Governors have re-defined their link roles with the school to ensure that these are not merely linked to departments but are clearly linked to the School Improvement Plan areas. This has given the governors a clear area of focus when visiting the school and as a standing item on the Full Governors agenda, governors are able to share their findings with one another.
- Governors have worked to develop stable and consistent clerking, with the introduction of a Clerks Report as a standing item on the Full Governors agenda, to provide a means for the clerk to provide advice about statutory requirements and ensure compliance. Governors have also been keen to embrace new business administration systems – such as Governor Hub and timed agendas.
- Governors have continued to develop their understanding of performance data which has enabled them to ask probing questions where pupils are not progressing as expected in certain subjects and to support intervention / additional resources for these pupils where necessary;
- A further Governor Breakfast took place in June 2016 which allowed governors to meet with pupils and staff to gauge the climate for learning. Governors were able to experience first-hand the operational aspects of the school and had an informal forum in which to approach and chat with pupils and staff, as well as particularly focusing on the provision for high ability pupils.

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**SIR WILLIAM ROBERTSON ACADEMY**  
**(A company limited by guarantee)**

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**GOVERNANCE STATEMENT (continued)**

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**Finance and Audit Committee**

The Finance and Audit Committee is a sub-committee of the main governing body to which the governors have delegated the detailed scrutiny of the academy's finances. It is not practicable for the academy to have a dedicated audit committee, so in line with ESFA flexibility, the governing body discharges these requirements through the Finance and Audit Committee whose remit includes the functions of an audit committee. This work is in addition to the terms of reference of the committee, with overlapping or fully integrated membership.

The Finance and Audit Committee are responsible for:

- reviewing the risks to internal financial control at the academy;
- agreeing a programme of work that will address these risks; and
- informing the governance statement that accompanies the academy's annual accounts and, so far as is possible, providing assurance to the external auditors.

During the period, the Finance & Audit Committee has scrutinised and evaluated expenditure proposals with regard to: Condition Improvement Fund works to the Robertson, Fane & Aveling Building windows and Aveling & Robertson flat roofs; replacement of the PE Changing Room & Main Hall windows; a new web filtering system; a new projector for the Main Hall; and renewal of the photocopier lease agreement on three supplementary devices in school. The Committee also considered a Site Security Development Plan to enhance safeguarding in school and approved spend on new entrance gates and perimeter fencing. The Committee continues to review Internal Audit and Health & Safety matters as standing items on their agenda and to act upon any advice/recommendations from these sources.

Attendance at meetings in the year was as follows:

Governor	Meetings attended	Out of a possible
Venerable Canon B H Lucas, Chair of Governors	4	4
Mr S Shaw, Chair of Finance & Audit Committee	4	4
Mr M A Guest, Head Teacher	4	4
Mr T S Kelway	2	4
Mr M Phillips, Staff Governor	3	4
Mr R J W Sampson	3	4

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**SIR WILLIAM ROBERTSON ACADEMY**  
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**GOVERNANCE STATEMENT (continued)**

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**REVIEW OF VALUE FOR MONEY**

As Accounting Officer, the Head Teacher has responsibility for ensuring that the academy delivers good value in the use of public resources. The Accounting Officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The Accounting Officer considers how the academy's use of its resources has provided good value for money during each academic year, and reports to the governing body where value for money can be improved, including the use of benchmarking data where appropriate. The Accounting Officer for the academy has delivered improved value for money during the year by:

- improving educational results – careful budgeting, financial management and robust financial controls have allowed the academy to specifically direct resources, staffing and training to ensure that these have driven whole school improvement priorities and improved achievement and outcomes for our students;
- a systematic review of staffing – including re-modelling the academy's support staff structure to develop key personnel, whilst futureproofing the structure to make it both more affordable and effective in the longer term. This has been underpinned by robust performance management and targeted CPD to bring about staff changes in relentless pursuit of excellence in the quality of teaching;
  - with further work on:
- curriculum analysis to ensure that the curriculum is sufficiently wide and engaging for students, whilst being affordable. This has involved benchmarking staffing and other costs with local and national networks - collaborating on procurement where possible; and increasing links with the local community to generate future pupil numbers and additional lettings income.

**THE PURPOSE OF THE SYSTEM OF INTERNAL CONTROL**

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of academy policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Sir William Robertson Academy for the year 1 September 2016 to 31 August 2017 and up to the date of approval of the annual report and financial statements.

**CAPACITY TO HANDLE RISK**

The governing body has reviewed the key risks to which the academy is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The governing body is of the view that there is a formal ongoing process for identifying, evaluating and managing the academy's significant risks, that has been in place for the year 1 September 2016 to 31 August 2017 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the governing body.

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**SIR WILLIAM ROBERTSON ACADEMY**  
(A company limited by guarantee)

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**GOVERNANCE STATEMENT (continued)**

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**THE RISK AND CONTROL FRAMEWORK**

The academy's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the governing body;
- regular reviews by the Finance and Audit Committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines;
- delegation of authority and segregation of duties; and
- identification and management of risks.

The governing body has considered the need for a specific internal audit function and has decided to appoint Mr G Hornsby of SBM Consultancy as internal auditor.

The internal auditor's role includes giving advice on financial matters and performing a range of checks on the academy's financial systems. In particular the checks carried out in the current period included:

- testing payroll and purchasing systems;
- testing control accounts and bank reconciliations;
- reviewing budgeting processes; and
- review of academy policies.

On a termly basis, the internal auditor reports to the governing body through the Finance and Audit Committee on the operation of the systems of control and on the discharge of the governing body's financial responsibilities.

The internal auditor delivered against a prescribed schedule of works (aligned to ESFA guidance) and a written report was circulated to all members of the governing body following his visits - no material control issues arose as a result of his work. The internal audit reports confirm that the school continues to function well, despite national funding pressures, and reassure the governors that they can be confident in / rely upon the information presented by the School Business Management Team.

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**SIR WILLIAM ROBERTSON ACADEMY**  
(A company limited by guarantee)

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**GOVERNANCE STATEMENT (continued)**

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**REVIEW OF EFFECTIVENESS**

As Accounting Officer, the Head Teacher has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- the work of the internal auditor;
- the work of the external auditors; and
- the work of the executive managers within the academy who have responsibility for the development and maintenance of the internal control framework.

The Accounting Officer has been advised of the implications of the result of their review of the system of internal control by the Finance and Audit Committee and a plan to ensure continuous improvement of the system is in place.

Approved by order of the members of the governing body on 6 December 2017 and signed on their behalf, by:

**Venerable Canon B H Lucas**  
Chair of Governors

**Mr M A Guest, Head Teacher**  
Accounting Officer

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**SIR WILLIAM ROBERTSON ACADEMY**  
**(A company limited by guarantee)**

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**STATEMENT ON REGULARITY, PROPRIETY AND COMPLIANCE**

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As Accounting Officer of Sir William Robertson Academy I have considered my responsibility to notify the academy trust governing body and the Education and Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with ESFA terms and conditions of funding, under the funding agreement in place between the academy trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2016.

I confirm that I and the academy trust governing body are able to identify any material irregular or improper use of funds by the academy trust, or material non-compliance with the terms and conditions of funding under the academy trust's funding agreement and the Academies Financial Handbook 2016.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the governing body and ESFA.

**Mr M A Guest**  
**Accounting Officer**

Date: 6 December 2017

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**SIR WILLIAM ROBERTSON ACADEMY**  
(A company limited by guarantee)

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**STATEMENT OF GOVERNORS' RESPONSIBILITIES  
FOR THE YEAR ENDED 31 AUGUST 2017**

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The governors (who are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Strategic report, the Governors' report and the financial statements in accordance with the Annual Accounts Direction issued by the Education and Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the governors to prepare financial statements for each financial year. Under company law the governors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the governors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP 2015 and the Academies Accounts Direction 2016 to 2017;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The governors are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The governors are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from ESFA/DfE have been applied for the purposes intended.

The governors are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the members of the governing body on 6 December 2017 and signed on its behalf by:

**Venerable Canon B H Lucas**  
**Chair of Governors**

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**SIR WILLIAM ROBERTSON ACADEMY**  
(A company limited by guarantee)

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**INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE GOVERNORS OF SIR WILLIAM ROBERTSON ACADEMY**

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**OPINION**

We have audited the financial statements of Sir William Robertson Academy for the year ended 31 August 2017 which comprise the Statement of financial activities incorporating income and expenditure account, the Balance sheet, the Statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Academies Accounts Direction 2016 to 2017 issued by the Education and Skills Funding Agency.

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.

In our opinion the financial statements:

- give a true and fair view of the state of the academy's affairs as at 31 August 2017 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities SORP 2015 and the Academies Accounts Direction 2016 to 2017 issued by the Education and Skills Funding Agency.

**BASIS OF OPINION**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the academy in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**CONCLUSIONS RELATING TO GOING CONCERN**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the governors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the governors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the academy's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

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**SIR WILLIAM ROBERTSON ACADEMY**  
(A company limited by guarantee)

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**INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE GOVERNORS OF SIR WILLIAM ROBERTSON ACADEMY**

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**OTHER INFORMATION**

The governors are responsible for the other information. The other information comprises the information included in the Annual report, other than the financial statements and our Auditor's report thereon. Our opinion on the financial statements does not cover the information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**OPINION ON OTHER MATTERS PRESCRIBED BY THE COMPANIES ACT 2006**

In our opinion, based on the work undertaken in the course of the audit, the information given in the Governors' report including the Strategic report for which the financial statements are prepared is consistent with the financial statements.

**MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION**

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of governors' remunerations specified by law not made; or
- we have not received all the information and explanations we require for our audit.

**RESPONSIBILITIES OF GOVERNORS**

As explained more fully in the Statement of governors' responsibilities, the governors (who are also the directors of the academy for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the governors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the governors are responsible for assessing the academy's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the governors either intend to liquidate the academy's or to cease operations, or have no realistic alternative but to do so.

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**SIR WILLIAM ROBERTSON ACADEMY**  
(A company limited by guarantee)

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**INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE GOVERNORS OF SIR WILLIAM ROBERTSON ACADEMY**

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**AUDITOR'S RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). The description forms part of our Auditor's report.

Robert Anderson (Senior statutory auditor)

for and on behalf of

**Streets Audit LLP**

Chartered Accountants  
& Statutory Auditor

Tower House  
Lucy Tower Street  
Lincoln  
Lincs  
LN1 1XW  
11 December 2017

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**SIR WILLIAM ROBERTSON ACADEMY**  
(A company limited by guarantee)

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**INDEPENDENT REPORTING ACCOUNTANTS' ASSURANCE REPORT ON REGULARITY TO SIR WILLIAM ROBERTSON ACADEMY AND THE EDUCATION FUNDING AGENCY**

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In accordance with the terms of our engagement letter dated 14 September 2017 and further to the requirements of the Education and Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2016 to 2017, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Sir William Robertson Academy during the year 1 September 2016 to 31 August 2017 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to Sir William Robertson Academy and the ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to Sir William Robertson Academy and the ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Sir William Robertson Academy and the ESFA, for our work, for this report, or for the conclusion we have formed.

**RESPECTIVE RESPONSIBILITIES OF SIR WILLIAM ROBERTSON ACADEMY'S ACCOUNTING OFFICER AND THE REPORTING ACCOUNTANT**

The accounting officer is responsible, under the requirements of Sir William Robertson Academy's funding agreement with the Secretary of State for Education dated 1 October 2012, and the Academies Financial Handbook extant from 1 September 2016, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2016 to 2017. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the year 1 September 2016 to 31 August 2017 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

**APPROACH**

We conducted our engagement in accordance with the Academies Accounts Direction 2016 to 2017 issued by the ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the academy's income and expenditure.

The work undertaken to draw to our conclusion includes:

- A review of the academy's systems and controls and confirmation of the operation and effectiveness during the year;
- A review of expenditure to confirm the appropriateness and value for money; and
- A review of connected party arrangements, transactions and balances.

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**SIR WILLIAM ROBERTSON ACADEMY**  
(A company limited by guarantee)

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**INDEPENDENT REPORTING ACCOUNTANTS' ASSURANCE REPORT ON REGULARITY TO SIR WILLIAM  
ROBERTSON ACADEMY AND THE EDUCATION FUNDING AGENCY (continued)**

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**CONCLUSION**

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the year 1 September 2016 to 31 August 2017 have not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

Robert Anderson

**Streets Audit LLP**

Chartered Accountants  
& Statutory Auditor

Tower House  
Lucy Tower Street  
Lincoln  
Lincs  
LN1 1XW

11 December 2017

**SIR WILLIAM ROBERTSON ACADEMY**  
**(A company limited by guarantee)**

**STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 AUGUST 2017**

	Note	Unrestricted funds 2017	Restricted funds 2017	Restricted fixed asset funds 2017	Total funds 2017	Total funds 2016 £
<b>INCOME FROM:</b>						
Donations and capital grants	2	-	-	263,452	263,452	522,534
Charitable activities	3	410,375	3,767,363	-	4,177,738	4,333,900
Other trading activities	4	-	-	-	-	480
Investments	5	2,469	22	-	2,491	4,154
<b>TOTAL INCOME</b>		<b>412,844</b>	<b>3,767,385</b>	<b>263,452</b>	<b>4,443,681</b>	<b>4,861,068</b>
<b>EXPENDITURE ON:</b>						
Charitable activities		420,795	4,311,583	766,401	5,498,779	4,545,359
<b>TOTAL EXPENDITURE</b>	6	<b>420,795</b>	<b>4,311,583</b>	<b>766,401</b>	<b>5,498,779</b>	<b>4,545,359</b>
<b>NET INCOME / (EXPENDITURE) BEFORE TRANSFERS</b>						
Transfers between Funds	15	(7,951) 14,035	(544,198) (42,037)	(502,949) 28,002	(1,055,098) -	315,709 -
<b>NET INCOME / (EXPENDITURE) BEFORE OTHER RECOGNISED GAINS AND LOSSES</b>		<b>6,084</b>	<b>(586,235)</b>	<b>(474,947)</b>	<b>(1,055,098)</b>	<b>315,709</b>
Actuarial gains/(losses) on defined benefit pension schemes	19	-	503,000	-	503,000	(614,000)
<b>NET MOVEMENT IN FUNDS</b>		<b>6,084</b>	<b>(83,235)</b>	<b>(474,947)</b>	<b>(552,098)</b>	<b>(298,291)</b>
<b>RECONCILIATION OF FUNDS:</b>						
Total funds brought forward		10,700	(756,767)	9,703,066	8,956,999	9,255,290
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>16,784</b>	<b>(840,002)</b>	<b>9,228,119</b>	<b>8,404,901</b>	<b>8,956,999</b>

**SIR WILLIAM ROBERTSON ACADEMY**  
**(A company limited by guarantee)**  
**REGISTERED NUMBER: 08208522**

**BALANCE SHEET**  
**AS AT 31 AUGUST 2017**

	Note	2017 £	2016 £
<b>FIXED ASSETS</b>			
Tangible assets	12	<b>9,207,242</b>	9,211,137
<b>CURRENT ASSETS</b>			
Debtors	13	<b>93,473</b>	69,206
Cash at bank and in hand		<b>716,834</b>	1,517,811
		<b>810,307</b>	1,587,017
<b>CREDITORS: amounts falling due within one year</b>	14	<b>(268,648)</b>	(122,155)
<b>NET CURRENT ASSETS</b>		<b>541,659</b>	1,464,862
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<b>9,748,901</b>	10,675,999
Defined benefit pension scheme liability	19	<b>(1,344,000)</b>	(1,719,000)
<b>NET ASSETS INCLUDING PENSION SCHEME LIABILITIES</b>		<b>8,404,901</b>	8,956,999
<b>FUNDS OF THE ACADEMY</b>			
Restricted income funds:			
Restricted income funds	15	<b>503,998</b>	962,233
Restricted fixed asset funds	15	<b>9,228,119</b>	9,703,066
		<b>9,732,117</b>	10,665,299
Pension reserve		<b>(1,344,000)</b>	(1,719,000)
		<b>8,388,117</b>	8,946,299
Total restricted income funds		<b>8,388,117</b>	8,946,299
Unrestricted income funds	15	<b>16,784</b>	10,700
<b>TOTAL FUNDS</b>		<b>8,404,901</b>	8,956,999

The financial statements on pages 26 to 49 were approved by the governors, and authorised for issue, on 6 December 2017 and are signed on their behalf, by:

**Venerable Canon B H Lucas**  
**Chair of Governors**

**Mr M A Guest, Head Teacher**  
**Accounting Officer**

**SIR WILLIAM ROBERTSON ACADEMY**  
**(A company limited by guarantee)**

**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 31 AUGUST 2017**

	Note	2017 £	2016 £
<b>Cash flows from operating activities</b>			
Net cash used in operating activities	17	(1,046,196)	(119,390)
<b>Cash flows from investing activities:</b>			
Bank interest received		2,491	4,154
Purchase of tangible fixed assets		(20,724)	(11,132)
Capital grants from the ESFA		263,452	522,514
<b>Net cash provided by investing activities</b>		<b>245,219</b>	<b>515,536</b>
<b>Change in cash and cash equivalents in the year</b>		<b>(800,977)</b>	<b>396,146</b>
Cash and cash equivalents brought forward		1,517,811	1,121,665
<b>Cash and cash equivalents carried forward</b>	18	<b>716,834</b>	<b>1,517,811</b>

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**SIR WILLIAM ROBERTSON ACADEMY**  
(A company limited by guarantee)

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2017**

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**1. ACCOUNTING POLICIES**

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgments and key sources of estimation uncertainty, is set out below.

**1.1 Basis of preparation of financial statements**

The financial statements of the academy trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2016 to 2017 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

Sir William Robertson Academy constitutes a public benefit entity as defined by FRS 102.

**1.2 Fund accounting**

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the academy at the discretion of the governors.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by the Education and Skills Funding Agency where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder and include grants from the Education and Skills Funding Agency.

Investment income, gains and losses are allocated to the appropriate fund.

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**SIR WILLIAM ROBERTSON ACADEMY**  
(A company limited by guarantee)

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2017**

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**1. ACCOUNTING POLICIES (continued)**

**1.3 Income**

All income is recognised once the academy has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities incorporating income and expenditure account on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the Statement of financial activities incorporating income and expenditure account in the year for which it is receivable and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended. Unspent amounts of capital grant are reflected in the balance in the restricted fixed asset fund.

Donations are recognised on a receivable basis where receipt is probable and the amount can be reliably measured.

Other income, including the hire of facilities, is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

**1.4 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity.

Expenditure on charitable activities are costs incurred on the academy's educational operations, including support costs and those costs relating to the governance of the academy appointed to charitable activities.

All expenditure is inclusive of irrecoverable VAT.

**1.5 Going concern**

The governors assess whether the use of going concern is appropriate, i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the academy to continue as a going concern. The governors make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the academy trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the academy trust's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

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**SIR WILLIAM ROBERTSON ACADEMY**  
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**NOTES TO THE FINANCIAL STATEMENTS  
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**1. ACCOUNTING POLICIES (continued)**

**1.6 Tangible fixed assets and depreciation**

All freehold land and building asset additions in excess of £5,000 and all equipment and vehicle asset additions in excess of £1,000 are capitalised.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding requiring the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the Statement of financial activities incorporating income and expenditure account and carried forward in the Balance sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the Statement of financial activities incorporating income and expenditure account. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is not charged on freehold land. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Furniture and Equipment	-	7 years straight line
Motor Vehicles	-	7 years straight line

Freehold Buildings are not depreciated on the grounds of immateriality. Freehold Buildings are subject to regular maintenance and repair such that in the governors opinion the residual value is not materially different from the value in the financial statements and have a long useful economic life. The governors consider the need for impairment at each period end.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities incorporating income and expenditure account.

**1.7 Taxation**

The academy is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the academy is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

**1.8 Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

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**NOTES TO THE FINANCIAL STATEMENTS  
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**1. ACCOUNTING POLICIES (continued)**

**1.9 Cash at Bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**1.10 Liabilities and provisions**

Liabilities and provisions are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the academy anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

**1.11 Financial instruments**

The academy only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the academy and their measurement basis are as follows:

*Financial assets* - trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost as detailed in note 13. Prepayments are not financial instruments. Cash at bank is classified as a basic financial instrument and is measured at face value.

*Financial liabilities* - trade creditors, accruals and other creditors are financial instruments, and are measured at amortised costs as detailed in note 14. Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instruments.

**1.12 Pensions**

Retirement benefits to employees of the academy trust are provided by the Teachers' Pension Scheme ("TPS") and the Local Governments Pension Scheme ("LGPS"). These are defined benefit schemes.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the academy in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. As stated in note 19, the TPS is a multi-employer scheme and there is insufficient information available to use defined benefit accounting. The TPS is therefore treated as a defined contribution scheme for accounting purposes and the contributions recognised in the period to which they relate.

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**NOTES TO THE FINANCIAL STATEMENTS  
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**1. ACCOUNTING POLICIES (continued)**

The LGPS is a funded scheme and the assets are held separately from those of the academy trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each Balance sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the Statement of financial activities incorporating income and expenditure account and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses.

Actuarial gains and losses are recognised immediately in other recognised gains and losses.

**1.13 Critical accounting estimates and areas of judgment**

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

**Critical accounting estimates and assumptions:**

The academy trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

Tangible fixed assets are recognised at cost or valuation, less accumulated depreciation and any impairment. Depreciation takes place over the estimated useful life, down to the assessed residual value. The carrying amount of the academy's fixed assets is tested as soon as changed conditions show that a need for impairment has arisen.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost (income) for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 19, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2016 has been used by the actuary in valuing the pensions liability at 31 August 2017. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

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**2. INCOME FROM DONATIONS AND CAPITAL GRANTS**

	Unrestricted funds 2017 £	Restricted funds 2017 £	Restricted fixed asset funds 2017 £	Total 2017 £	Total 2016 £
Capital Grants	-	-	263,452	263,452	522,514
Donations	-	-	-	-	20
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	-	-	263,452	263,452	522,534
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<i>Total 2016</i>	<i>20</i>	<i>-</i>	<i>522,514</i>	<i>522,534</i>	
	<hr/>	<hr/>	<hr/>	<hr/>	

**3. FUNDING FOR ACADEMY'S EDUCATIONAL OPERATIONS**

	Unrestricted funds 2017 £	Restricted funds 2017 £	Total 2017 £	Total 2016 £
<b>ESFA Grants</b>				
General Annual Grant (GAG)	-	3,261,735	3,261,735	3,508,353
Other ESFA Grants	-	140,188	140,188	129,721
	<hr/>	<hr/>	<hr/>	<hr/>
	-	3,401,923	3,401,923	3,638,074
<b>Other Government Grants</b>				
Local Authority Grants	-	206,717	206,717	196,753
	<hr/>	<hr/>	<hr/>	<hr/>
	-	206,717	206,717	196,753
<b>Other Funding</b>				
Other Income	410,375	158,723	569,098	499,073
	<hr/>	<hr/>	<hr/>	<hr/>
	410,375	158,723	569,098	499,073
	<hr/>	<hr/>	<hr/>	<hr/>
	410,375	3,767,363	4,177,738	4,333,900
	<hr/>	<hr/>	<hr/>	<hr/>
<i>Total 2016</i>	<i>375,667</i>	<i>3,958,233</i>	<i>4,333,900</i>	
	<hr/>	<hr/>	<hr/>	

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**NOTES TO THE FINANCIAL STATEMENTS**  
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**4. OTHER TRADING ACTIVITIES**

	Unrestricted funds 2017 £	Restricted funds 2017 £	Total 2017 £	Total 2016 £
Lettings Income	-	-	-	480
<i>Total 2016</i>	<u>480</u>	<u>-</u>	<u>480</u>	<u></u>

**5. INVESTMENT INCOME**

	Unrestricted funds 2017 £	Restricted funds 2017 £	Total 2017 £	Total 2016 £
Bank Interest	2,469	22	2,491	4,154
<i>Total 2016</i>	<u>4,110</u>	<u>44</u>	<u>4,154</u>	<u></u>

**6. EXPENDITURE**

	Staff costs 2017 £	Premises 2017 £	Other costs 2017 £	Total 2017 £	Total 2016 £
<b>Academy's Educational Operations:</b>					
Direct Costs	3,053,825	-	260,017	3,313,842	3,330,276
Support Costs	471,148	984,641	729,148	2,184,937	1,215,083
	<u>3,524,973</u>	<u>984,641</u>	<u>989,165</u>	<u>5,498,779</u>	<u>4,545,359</u>
<i>Total 2016</i>	<u>3,448,945</u>	<u>185,529</u>	<u>910,885</u>	<u>4,545,359</u>	<u></u>

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**NOTES TO THE FINANCIAL STATEMENTS**  
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**7. CHARITABLE ACTIVITIES**

	Total 2017 £	Total 2016 £
<b>DIRECT COSTS - EDUCATIONAL OPERATIONS</b>		
Teaching and Educational Support Staff Salaries	2,362,460	2,408,360
Teaching and Educational Support Staff National Insurance	230,184	199,895
Teaching and Educational Support Staff Pensions	364,037	373,397
Staff Recruitment and Development	40,438	32,604
Educational Supplies and Consultancy	108,377	99,559
Exam Fees	74,880	92,116
Other Direct Costs	133,466	124,345
	3,313,842	3,330,276
<b>SUPPORT COSTS - EDUCATIONAL OPERATIONS</b>		
Support Staff Salaries	285,577	277,155
Support Staff National Insurance	17,330	13,917
Support Staff Pensions	168,241	85,566
Depreciation	24,619	22,918
Pension Finance Cost	37,000	40,000
Maintenance of Premises and Equipment	895,588	91,237
Rates	14,553	14,259
Water Rates	5,077	6,268
Energy	52,932	53,036
Catering	107,610	110,997
Insurance	16,491	20,729
Travel and Subsistence Including School Transport	229,077	192,351
Operating Lease Rentals	4,208	6,769
Technology Costs	67,834	63,352
Other Support Costs	236,604	200,219
Governance Costs	22,196	16,310
	2,184,937	1,215,083
	5,498,779	4,545,359

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**NOTES TO THE FINANCIAL STATEMENTS  
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**8. NET INCOME/(EXPENDITURE)**

This is stated after charging:

	<b>2017</b>	<b>2016</b>
	£	£
Depreciation of tangible fixed assets:		
- owned by the academy	24,619	22,918
Auditors' remuneration - audit	7,000	7,000
Auditors' remuneration - other services	1,150	1,050
Operating lease rentals	4,208	6,769

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**NOTES TO THE FINANCIAL STATEMENTS**  
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**9. STAFF COSTS**

Staff costs were as follows:

	2017	2016
	£	£
Wages and salaries	2,648,037	2,685,515
Social security costs	247,514	213,812
Operating costs of defined benefit pension schemes	532,278	458,963
	<hr/>	<hr/>
Supply staff costs	3,427,829	3,358,290
Staff restructuring costs	97,144	67,455
	-	23,200
	<hr/>	<hr/>
	3,524,973	3,448,945
	<hr/>	<hr/>

Included within staff restructuring costs above are non-statutory / non-contractual severance payments totalling £nil (2016 - £23,200).

The average number of persons employed by the academy during the year was as follows:

	2017	2016
	No.	No.
Teachers	49	49
Admin and Support	59	61
Management	7	7
	<hr/>	<hr/>
	115	117
	<hr/>	<hr/>

Average headcount expressed as a full time equivalent:

	2017	2016
	No.	No.
Teachers	43	43
Admin and Support	40	42
Management	7	7
	<hr/>	<hr/>
	90	92
	<hr/>	<hr/>

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2017	2016
	No.	No.
In the band £90,001 - £100,000	1	1

The employee above participated in the Teachers' Pension Scheme.

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**NOTES TO THE FINANCIAL STATEMENTS  
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**9. STAFF COSTS (continued)**

The key management personnel of the academy comprise the governors and the senior leadership team on page 1. The total amount of employee benefits (including employer pension contributions) received by key management personnel for their services to the academy was £521,000 (2016 - £542,000).

**10. GOVERNORS' AND OFFICERS' INSURANCE**

The academy has opted into the Department for Education's risk protection arrangement (RPA), an alternative to insurance where UK government funds cover losses that arise. This scheme protects governors and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy business, and provides cover up to £10,000,000. It is not possible to quantify the governors and officers indemnity element from the overall cost of the RPA scheme.

**11. GOVERNORS' REMUNERATION AND EXPENSES**

One or more governors has been paid remuneration or has received other benefits from an employment with the academy trust. The Head Teacher and other staff governors only receive remuneration in respect of services they provide undertaking the roles of Head Teacher and other staff members under their contracts of employment, and not in respect of their role as governors. The value of governors' remuneration and other benefits for the period they were governors was as follows:

		<b>2017</b>	<b>2016</b>
		<b>£</b>	<b>£</b>
Mrs S A Davies, Staff Governor	Remuneration	nil	50,000-55,000
	Pension contributions paid	nil	5,000-10,000
Miss E Bennett, Staff Governor	Remuneration	nil	40,000-45,000
	Pension contributions paid	nil	5,000-10,000
Mrs L R Donnelly, Staff Governor	Remuneration	nil	15,000-20,000
	Pension contributions paid	nil	0-5,000
Mr M A Guest, Head Teacher	Remuneration	90,000-95,000	90,000-95,000
	Pension contributions paid	15,000-20,000	15,000-20,000
Mr M Davison, Staff Governor	Remuneration	20,000-25,000	nil
	Pension contributions paid	0-5,000	nil
Mr M J Hollingworth, Staff Governor	Remuneration	25,000-30,000	nil
	Pension contributions paid	0-5,000	nil
Mr M Phillips, Staff Governor	Remuneration	35,000-40,000	nil
	Pension contributions paid	10,000-15,000	nil

During the year, no governors received any benefits in kind (2016 - £NIL).

During the year ended 31 August 2017, expenses totalling £532 (2016 - £589) were reimbursed to 3 governors (2016 - 3).

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**NOTES TO THE FINANCIAL STATEMENTS  
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**12. TANGIBLE FIXED ASSETS**

	Freehold Land and Buildings £	Furniture and Equipment £	Motor Vehicles £	Total £
<b>Cost</b>				
At 1 September 2016	9,111,000	156,461	8,000	9,275,461
Additions	-	20,724	-	20,724
<b>At 31 August 2017</b>	<b>9,111,000</b>	<b>177,185</b>	<b>8,000</b>	<b>9,296,185</b>
<b>Depreciation</b>				
At 1 September 2016	-	59,752	4,572	64,324
Charge for the year	-	23,476	1,143	24,619
<b>At 31 August 2017</b>	<b>-</b>	<b>83,228</b>	<b>5,715</b>	<b>88,943</b>
<b>Net book value</b>				
At 31 August 2017	9,111,000	93,957	2,285	9,207,242
<b>At 31 August 2016</b>	<b>9,111,000</b>	<b>96,709</b>	<b>3,428</b>	<b>9,211,137</b>

Freehold Land and Buildings are stated at the valuation provided to the academy by the ESFA on conversion. The valuation includes land of £1,561,000 (2016 - £1,561,000) which is not depreciable.

**13. DEBTORS**

	2017 £	2016 £
Trade debtors	9,536	10,456
VAT recoverable	29,068	13,979
Other debtors	-	719
Prepayments and accrued income	54,869	44,052
	<b>93,473</b>	<b>69,206</b>

**14. CREDITORS: Amounts falling due within one year**

	2017 £	2016 £
Trade creditors	175,644	39,360
Accruals and deferred income	93,004	82,795
	<b>268,648</b>	<b>122,155</b>

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**NOTES TO THE FINANCIAL STATEMENTS**  
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**14. CREDITORS: Amounts falling due within one year (continued)**

	2017 £	2016 £
<b>Deferred income</b>		
Deferred income at 1 September	56,336	33,126
Resources deferred during the year	55,152	56,336
Amounts released from previous years	(56,336)	(33,126)
Deferred income at 31 August	<u>55,152</u>	<u>56,336</u>

At the balance sheet date, the academy had received Rates Relief in advance of payments made, transport, catering and Local Authority income relating to the Autumn term and 16-18 Bursary funding not claimed.

**15. STATEMENT OF FUNDS**

	Balance at 1 September 2016 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 August 2017 £
<b>Unrestricted funds</b>						
General Funds	<u>10,700</u>	<u>412,844</u>	<u>(420,795)</u>	<u>14,035</u>	-	<u>16,784</u>
<b>Restricted Funds</b>						
General Annual Grant (GAG)	927,049	3,261,735	(3,674,687)	(42,037)	-	472,060
Other ESFA Grants	-	140,188	(140,188)	-	-	-
Other Government Grants	-	206,717	(206,717)	-	-	-
School Fund	35,184	158,745	(161,991)	-	-	31,938
Pension Reserve	<u>(1,719,000)</u>	-	<u>(128,000)</u>	-	<u>503,000</u>	<u>(1,344,000)</u>
	<u>(756,767)</u>	<u>3,767,385</u>	<u>(4,311,583)</u>	<u>(42,037)</u>	<u>503,000</u>	<u>(840,002)</u>
<b>Restricted Fixed Asset Funds</b>						
NBV of Fixed Assets	9,211,137	-	(24,619)	20,724	-	9,207,242
DFC Grants	16,909	16,414	-	(20,724)	-	12,599
CIF Grants	475,020	247,038	(741,782)	28,002	-	8,278
	<u>9,703,066</u>	<u>263,452</u>	<u>(766,401)</u>	<u>28,002</u>	-	<u>9,228,119</u>
Total restricted funds	<u>8,946,299</u>	<u>4,030,837</u>	<u>(5,077,984)</u>	<u>(14,035)</u>	<u>503,000</u>	<u>8,388,117</u>
Total of funds	<u>8,956,999</u>	<u>4,443,681</u>	<u>(5,498,779)</u>	-	<u>503,000</u>	<u>8,404,901</u>

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**NOTES TO THE FINANCIAL STATEMENTS**  
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**15. STATEMENT OF FUNDS (continued)**

**STATEMENT OF FUNDS - PRIOR YEAR**

	Balance at 1 September 2015 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 August 2016 £
<b>Unrestricted Funds</b>						
General Funds	6,590	380,277	(383,081)	6,914	-	10,700
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	6,590	380,277	(383,081)	6,914	-	10,700
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>Restricted Funds</b>						
General Annual Grant (GAG)	1,018,747	3,508,353	(3,593,137)	(6,914)	-	927,049
Other ESFA Grants	-	129,721	(129,721)	-	-	-
Other Government Grants	-	196,753	(196,753)	-	-	-
Other Restricted Income	-	90	(90)	-	-	-
School Fund	43,221	123,360	(131,397)	-	-	35,184
Pension Reserve	(1,054,000)	-	(51,000)	-	(614,000)	(1,719,000)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	7,968	3,958,277	(4,102,098)	(6,914)	(614,000)	(756,767)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>Restricted Fixed Asset Funds</b>						
NBV of Fixed Assets	9,222,923	-	(22,918)	11,132	-	9,211,137
DFC Grants	17,809	16,909	(6,677)	(11,132)	-	16,909
CIF Grants	-	505,605	(30,585)	-	-	475,020
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	9,240,732	522,514	(60,180)	-	-	9,703,066
Total restricted funds	9,248,700	4,480,791	(4,162,278)	(6,914)	(614,000)	8,946,299
Total of funds	9,255,290	4,861,068	(4,545,359)	-	(614,000)	8,956,999
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

The specific purposes for which the funds are to be applied are as follows:

**Unrestricted Funds:**

**General Funds** - those resources which may be used towards meeting any of the objects of the academy at the discretion of the governors. These have not been designated for particular purposes.

**Restricted Funds:**

**General Annual Grant (GAG)** - made up of a number of different funding streams from the ESFA, all of which are to be used to cover the running costs of the academy.

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**15. STATEMENT OF FUNDS (continued)**

**Other ESFA Grants** - represent ESFA grants received for specific purposes.

**Other Government Grants** - represent Local Authority grants received for specific purposes.

**School Fund** - represents income received through the separate school fund account which must be used for the specific purposes intended.

**Pension Reserve** - represents the current deficit balance of the Local Government Pension Scheme (LGPS).

**Restricted Fixed Asset Funds:**

**NBV of Fixed Assets** - represents the net book value of land, buildings and other assets transferred to the academy by the Local Authority upon conversion and other such assets acquired with ESFA and other funding.

**DFC / CIF Grants** - represents unspent funding received by the academy from the ESFA to be spent on specific capital / maintenance projects.

Under the funding agreement with the Secretary of State, the academy was not subject to a limit on the amount of GAG that it could carry forward at 31 August 2017.

**16. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	<b>Unrestricted funds 2017</b>	<b>Restricted funds 2017</b>	<b>Restricted fixed asset funds 2017</b>	<b>Total funds 2017</b>
	£	£	£	£
Tangible fixed assets	-	-	9,207,242	9,207,242
Current assets	16,784	618,716	174,807	810,307
Creditors due within one year	-	(114,718)	(153,930)	(268,648)
Provisions for liabilities and charges	-	(1,344,000)	-	(1,344,000)
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	16,784	(840,002)	9,228,119	8,404,901
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**16. ANALYSIS OF NET ASSETS BETWEEN FUNDS (continued)**

**ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR**

	Unrestricted funds 2016 £	Restricted funds 2016 £	Restricted fixed asset funds 2016 £	Total funds 2016 £
Tangible fixed assets	-	-	9,211,137	9,211,137
Current assets	10,700	1,084,388	491,929	1,587,017
Creditors due within one year	-	(122,155)	-	(122,155)
Provisions for liabilities and charges	-	(1,719,000)	-	(1,719,000)
	10,700	(756,767)	9,703,066	8,956,999

**17. RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	2017 £	2016 £
Net (expenditure)/income for the year (as per Statement of Financial Activities)	(1,055,098)	315,709
<b>Adjustment for:</b>		
Depreciation charges	24,619	22,918
Bank interest received	(2,491)	(4,154)
(Increase)/decrease in debtors	(24,267)	2,267
Increase in creditors	146,493	15,384
Capital grants from the ESFA	(263,452)	(522,514)
Defined benefit pension scheme cost less contributions payable	91,000	11,000
Defined benefit pension scheme finance cost	37,000	40,000
<b>Net cash used in operating activities</b>	(1,046,196)	(119,390)

**18. ANALYSIS OF CASH AND CASH EQUIVALENTS**

	2017 £	2016 £
Cash in hand	716,834	1,033,690
Notice deposits (less than 3 months)	-	484,121
<b>Total</b>	716,834	1,517,811

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**19. PENSION COMMITMENTS**

The academy's employees belong to two principal pension schemes: the Teacher's Pension Scheme for England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by Lincolnshire County Council. Both are defined benefit pension schemes.

The latest actuarial valuation of the TPS related to the period ended 31 March 2012 and of the LGPS 31 March 2016.

There were no outstanding or prepaid contributions at either the beginning or the end of the financial year.

**Teachers' Pension Scheme**

**Introduction**

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pensions Regulations (2010) and, from 1 April 2014, by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies and, from 1 January 2007, automatic for teachers in part-time employment following appointment or a change of contract, although they are able to opt out.

The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis – these contributions along with those made by employers are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

**Valuation of the Teachers' Pension Scheme**

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2012 and in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published by the Department for Education on 9 June 2014. The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 16.48% of pensionable pay, including a 0.08% employer administration charge (currently 14.1%)
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £191,500 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £176,600 million giving a notional past service deficit of £14,900 million
- an employer cost cap of 10.9% of pensionable pay will be applied to future valuations
- the assumed real rate of return is 3.0% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.75%. The assumed nominal rate of return is 5.06%.

During the previous year the employer contribution rate was 14.1%. The TPS valuation for 2012 determined an employer rate of 16.4%, which was payable from September 2015. The next valuation of the TPS is currently underway based on April 2016 data, whereupon the employer contribution rate is expected to be reassessed and will be payable from 1 April 2019.

The employer's pension costs paid to TPS in the period amounted to £285,000 (2016 - £288,000).

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**19. PENSION COMMITMENTS (continued)**

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website ([www.teacherspensions.co.uk/news/employers/2014/06/publication-of-the-valuation-report.aspx](http://www.teacherspensions.co.uk/news/employers/2014/06/publication-of-the-valuation-report.aspx)).

Under the definitions set out in FRS 102, the TPS is a multi-employer pension scheme. The trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The trust has set out above the information available on the scheme.

**Local Government Pension Scheme**

The LGPS is a funded defined benefit scheme, with assets held in separate trustee-administered funds. The total contribution made for the year ended 31 August 2017 was £193,000 (2016 - £195,000), of which employer's contributions totalled £156,000 (2016 - £160,000) and employees' contributions totalled £37,000 (2016 - £35,000). The agreed contribution rates for future years are 18.7% for employers and a maximum of 12.5% for employees.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

The academy has entered into an agreement with the governors to make additional contributions each year. Total additional contributions made during the year were £19,838 (2016 - £33,420). Additional contributions ceased in April 2017 following the triennial valuation and issue of revised employer contribution rates.

Principal actuarial assumptions:

	2017	2016
Discount Rate	2.50 %	2.10 %
Salary Increase Rate	2.80 %	3.60 %
Pension Increase Rate	2.40 %	2.10 %

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	2017	2016
Retiring today		
Males	22.1 years	22.2 years
Females	24.4 years	24.4 years
Retiring in 20 years		
Males	24.1 years	24.5 years
Females	26.6 years	26.8 years

<b>Sensitivity analysis</b>	<b>At 31 August</b>	<b>At 31 August</b>
	2017	2016
	£	£
0.5% decrease in Real Discount Rate	403,000	431,000
0.5% increase in Salary Increase Rate	77,000	172,000
0.5% increase in Pension Increase Rate	318,000	244,000

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**19. PENSION COMMITMENTS (continued)**

The academy's share of the assets in the scheme was:

	Fair value at 31 August 2017 £	Fair value at 31 August 2016 £
Equities	1,432,000	1,118,000
Bonds	220,000	189,000
Property	165,000	145,000
Cash	18,000	-
Total market value of assets	1,835,000	1,452,000

The actual return on scheme assets was £207,000 (2016 - £225,000).

The amounts recognised in the Statement of financial activities incorporating income and expenditure account are as follows:

	2017 £	2016 £
Current service cost	(247,000)	(171,000)
Interest income	32,000	43,000
Interest cost	(69,000)	(83,000)
Total	(284,000)	(211,000)

Movements in the present value of the defined benefit obligation were as follows:

	2017 £	2016 £
Opening defined benefit obligation	3,171,000	2,092,000
Current service cost	247,000	171,000
Interest cost	69,000	83,000
Employee contributions	37,000	35,000
Changes in assumptions	(328,000)	796,000
Benefits paid	(17,000)	(6,000)
Closing defined benefit obligation	3,179,000	3,171,000

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**19. PENSION COMMITMENTS (continued)**

Movements in the fair value of the academy's share of scheme assets:

	2017	2016
	£	£
Opening fair value of scheme assets	1,452,000	1,038,000
Interest income	32,000	43,000
Return on assets excluding net interest	175,000	182,000
Employer contributions	156,000	160,000
Employee contributions	37,000	35,000
Benefits paid	(17,000)	(6,000)
 Closing fair value of scheme assets	 1,835,000	 1,452,000

**20. OPERATING LEASE COMMITMENTS**

At 31 August 2017 the total of the academy's future minimum lease payments under non-cancellable operating leases was:

	2017	2016
	£	£
<b>Amounts payable:</b>		
Within 1 year	5,368	4,021
Between 1 and 5 years	6,172	3,969
 Total	 11,540	 7,990

**21. CONTINGENT LIABILITIES**

In the event of Sir William Robertson Academy ceasing to operate as an academy, provisions are included in the funding agreement relating to the clawback of assets and monies paid to the academy.

**22. RELATED PARTY TRANSACTIONS**

Owing to the nature of the academy's operations and the composition of the board of governors being drawn from local public and private sector organisations, transactions may take place with organisations in which the trust has an interest. All transactions involving such organisations are conducted at arm's length and in accordance with the academy's financial regulations and normal procurement procedures.

**SSAT (The Schools Network) Limited ("SSAT")**

Mrs S M Paddock, a governor, is also a minority shareholder of SSAT and accordingly is not covered by the connected party rules. The academy received net invoices of £1,495 (2016 - £4,123). The gross balance outstanding at the year end is £nil (2016 - £1,500) and included within trade creditors.

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**23. AGENCY ARRANGEMENTS**

During the year, the academy acted as agent in respect of 16-18 Bursary funding received from the ESFA. The academy received 16-18 Bursary funding of £11,479 and expended £10,969. A total balance of £5,484 is included within deferred income.

**24. MEMBERS' LIABILITY**

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.