

16-19 Bursary Fund 2023/24

SECTION 1 - Student Details

First Names:	Surname:
Date of Birth:	Home telephone No:
Email:	Mobile No:

SECTION 2 – Eligibility (please tick the box that applies to you)

<input type="checkbox"/>	I am in receipt of Free School Meals
<input type="checkbox"/>	I am living in local authority care or have recently left local authority care
<input type="checkbox"/>	I am in receipt of Income Support or Universal Credit in my own name
<input type="checkbox"/>	I am in receipt of Employment Support Allowance and also in receipt of Disability Allowance in my own name

If you are not in one of the above categories please ask your parents to complete section 7.

SECTION 3 - Student Bank Account Details

Bank Name (e.g. NatWest)	<input type="text"/>
Branch Location	<input type="text"/>
Name of Account Holder	<input type="text"/>
Sort Code	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Account Number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Roll Number (Building Society Account)	<input type="text"/>

Section 4 – Student Agreement

You promise to:

- ✓ Have 100% attendance
- ✓ Attend all classes punctually
- ✓ Do all your coursework and homework on time and to a satisfactory standard
- ✓ Obey all the rules of the school
- ✓ Notify the school correctly for absence/appointments

SECTION 5 – Student Declaration

1. I declare that the statements made on this form are true and to the best of my knowledge and belief are correct in every respect. I undertake to supply any additional information that may be required to support this application. I understand that if I refuse to provide information relevant to my claim the application will not be accepted. I also undertake to tell the school of any change in my circumstances in writing. I agree to repay the school in full and immediately any sums advanced to me if the information I have given is shown to be false or deliberately misleading.

2. I am aware that the funding covers only this school year and that I must re-apply next year and there is no guarantee that I will receive funding for future years even if I am eligible for the current year.

Signed (Student):

Date:

SECTION 6 – Parent/Carer Details

Students living in a home where there is a gross annual household income of between £16,191 and £30,000 may still be considered for a discretionary bursary provided parents/carers are able to provide proof of income.

Name of Person receiving income:	Are you employed	
1.	Yes / No	If yes, please submit P60 or Working Tax Credit Award Certificate - or other Inland Revenue acceptable proof
2.	Yes / No	If yes, please submit P60 or Working Tax Credit Award Certificate - or other Inland Revenue acceptable proof

Please tick the ones you are providing and send original documents. (These will be returned once they have been checked by a member of the finance team)

Type of Income	Evidence Required	Tick if Supplying
Annual Salary	P60for tax year 2022-23, or last week in March 2023 payslip or month 12 (March 2023) payslip or Working Tax Credit Award Notice marked 2022-23	
Income Support	Entitlement / Award letter - dated within the last 3 months	
Job Seekers Allowance	Entitlement / Award letter - dated within the last 3 months	
Employment Support Allowance	Entitlement / Award letter - dated within the last 3 months	
Incapacity Allowance	Entitlement / Award letter - dated within the last 3 months	
Carer's Allowance	Entitlement / Award letter - dated within the last 3 months	
Any other benefit	Entitlement / Award letter - dated within the last 3 months	
Working OR Child Tax Credit	Working Tax Credit Award Notice marked "2022-23 or 2023-243". Must be for full year and not partial awards (FULL AWARD NOTICE)	
Disability Living Allowance	Entitlement / Award letter - dated within the last 3 months	
Personal Independence Payments	Entitlement / Award letter - dated within the last 3 months	

SECTION 7 - Parent Declaration

Please read the declaration below carefully before signing:

I declare that the statements made on this form are true and to the best of my knowledge and belief are correct in every respect. I undertake to supply any additional information that may be required to support this application. I understand that if I refuse to provide information relevant to my claim the application will not be accepted. I also undertake to tell the school of any change in my circumstances in writing. I agree to repay the school in full and immediately any sums advanced to me if the information I have given is shown to be false or deliberately misleading.

Signed (Parent or Carer named above):

Date:

For School Use Only	
Award Approved by Head of Sixth Form (Signature):	Date:
Financial Approval by School Business Manager (Signature):	Date:
Bursary Approved: Vulnerable / Discretionary £	